03/04/2020 – EFOG Meeting Minutes

Present: Nena, Bruce, Ashley, John, Steve, Bruno, Liz, Shane, Wendy

Nena

* Tim Smith started on Monday. His office will be with Shane in 436. Tim will not be fully qualified until he completes the DEEI class on April 6th. Before that he will shadow someone in the group.
	+ We need to also buy Tim some tools.
* A template for FC shift exchange was distributed. Please use something like this form when you are doing a shift exchange. Randy will let the MCR know that they need to be more detailed in their logs.
* ESH408 issue on ESAFs should now be resolved.
* Ashley now has access to modify and approve work requests. Steve already has this.
* Wendy will do shielding watch training and Randy will do tunnel search training. Randy wants to train us all again most likely during shutdown.
* Protocols for portable monitor use. Bruno gave Liz some information to use as a starting point.
	+ Liz to work on statement for users to sign.
* Info from Ops meeting: 911 call for user at sector 10 for user with blurry vision one eye. It was determined to be a personal illness. 911 call also for a burning smell by 434 but it dissipated. No downtimes during the past week. Hopefully there will be more information soon regarding the build out of 21 and 22 offices.
* Corona virus update: There are 4 countries from whom those users’ beamtimes are being cancelled. Face masks are not effective. Please see your email for information on links regarding Sector 19 coverage on WLS and Fox. NBC is here today. Management is asking for a weekly report on research being conducted that could be associated with a corona virus vaccine/treatment.
* Core Value Shout outs end on March 5th.
* Multifactor authentication for our emails will be activated on Tuesday March 10th. Please see the presentation that was sent to all of us at 1:02pm today via email for more information. BIS has stressed that everyone should set up more than one authentication method.
* CARS TYSSR is this Friday, March 6th. For each TYSSR Nena will email the local FC for needed information.
* All action items from TYSSR are now being put in the APS Action Item review tracking system.
* Rad Experiment Updates. Four Rad experiments starting on Tuesday, March 10th. 7ID-D,

10BM-B, 12BM-B, and 16BM-D.

* No biological experiments currently in progress. No energized materials experiments until the end of March. The regulated soil experiment at 12BMB has now ended. No upcoming regulated soil experiments coming up.

Bruce

* Working on ESAF updates. First step is track the vector requests and stay on the programmers to ensure the requests are completed. Met with Arvind today. Updating the soil tab is the first priority, EA checklist is next, and then email updates.
* Beamline support on hold until Bruce talks with the User Office.
* Will also be meeting with Nena and Liz on a regular basis to determine the new items we want to incorporate into ESAFs.

Ashley

* Created a legend of work project checklists and put this document in the in shared folder. Plan to periodically update this document…maybe on a monthly basis. Physical copy also passed out at meeting. Eventually want to get all WPC/JSA scanned into shared folder.
* Has a WPC course training next Monday at 3pm.

John

* Looking into scanning JSAs into the shared folder. 2015 to current for JSAs has all the same file nomenclature. Do we want to rename the files with the Name at the front of the file name?
* Per Nena local FCs should scan their own JSAs.
* Created a shared folder for ARs. They are all scanned now. Everything has been reviewed in the last year. There are two coming due in the next week or so. Wiki AR page is updated. Will eventually be put into ICMS possibly with Steve and Ashley’s help.
	+ Please let John know about any AR changes.
* Steve needs boom lift training for routine rad surveys.
	+ Nena to talk to Dean about starting this process.
	+ Clay also has to train Bruno and Shane on the applicable lifts, scissor or boom.
* Routine rad Survey: 8ID Friday 10am and 2BM is next week.
* Air gas delivery issues. Mike Fries suggested to try and get procurement involved. Stephanie Malik directed John to talk to another individual but John has not received any feedback from that person. John might reach out to Air gas directly.
* Over the weekend:
	+ 15ID door setting off warnings. Grass shook the door and that fixed the problem.
	+ 31ID BLEPS going off. Called Jordi and John asked them to take care of it. We don’t have a key. Told John it would be taken care of it. It was fixed the following morning.

Steve

* PSS trip at 12ID was take care of by Clay. MOM and SI to discuss merit of over flow trips.
* Last NEC training tomorrow. DEEI on April 6th.

Shane

* Working with Ashley on JSA for 14 on Thursday 3/5.
* Energetic materials experiment on March 20th 15 (Oliver Tschauner, UNLV). Need to determine if the material they will be using is already on-site at the APS.
	+ Per Liz/Nena for ESAFs regarding energetic materials, Shane to make a confidential comment once the material amounts have been reviewed and the users are authorized to ship. Liz will enter comments in the APS Comments box.
* Energetic materials experiment at 35 over the weekend. Users did not consume all their material. Material will be sent back via FedEx Custom Critical.
* Will start working with Ashley to train her as the energetic materials backup.
	+ Ashley to touch base with Kelly Hansen again regarding transportation of energetic materials training.
* Sector 22 is building a control area downstream of ID-D. Build out meeting On Thursday 3/5 to discuss the work for Sectors 21 and 22.
	+ Ashley to hopefully come as well so that the sector has another contact.
* Sector 25 update: cleanup was finished last week. A few spots had elevated lead but nothing alarming.
* Sector 28 update: Caratelli possibly coming back at end of March and also to put on the final roof panel for sector 25. March 23rd visit will only happen if the roof panel or shielded transport comes in.
* Caratelli will also come back at the end of April for the buildout for Sector 25.
* Spent some time with Tim Smith on Tuesday. Shane found a lot of legacy equipment in preparation for Tim’s office space. Custodial can help with pest issues.

Wendy

* 2ID Update:
	+ Requested 1 hour of machine studies on Monday 3/9 to remove the admin locks on front end shutters. Ratchet door at 2ID will be opened so MOM/VAC and SI groups will also cycle and test all the front end shutters.
	+ 2ID-A vacuum work almost done.
	+ Still some review items to be resolved from the FDR.
* Steve and Ashley will observe the work at 2ID on Monday as part of shielding watch training.
* Will have a more official shielding watch training for the remainder of the group during shutdown.

Bruno

* Drilling into walls should be done only by Argonne employees. Putting in two wall anchors, Bruno put in a work entry clearance for work in their LOM.
	+ If you see Ed you can talk to him, per Nena.
* Two new cages for flammables in 431 and 432 gas yard. 1 cage is for Alan at Sector 7.
* National elevator award expires on March 31st. Patti Cameli looking at extending this for a year or into this summer.
* National elevator inspected the electrical hoist issue at 35ID-D on March 2nd and all issues have now been resolved.
* 431 machine shop door issue. Wendy put in a vector request.

Liz

* Monday 3/9/2020 at 12:45 safety walk through for sector 18. Liz will attend this one.